

# Mobile Phone Policy



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Approved by	LGB
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Student mobile phones, electronic devices and accessories e.g. earphones and smart watches, should be out of sight and switched off while in the Academy (never used, seen or heard).

- If the phone is seen or heard by a member of staff at any point in the Academy from entering through the gates in the morning to exiting the gates at the end of the day, it will be confiscated and taken to the admin office.
- The phone will only be returned to the student at the end of that day, and parents informed.
- If a student has their phone confiscated for a second time in one term their parent/guardian will be asked to collect it. Parents/Guardians will be informed before the end of that school day that their child's phone has been confiscated.

If a student has their phone confiscated for a third time in one term their parent/guardian will be asked to collect it at the end of that week. Parents/Guardians will be informed before the end of that school day that their child's phone has been confiscated.

- Should a student refuse to hand over a mobile phone they will be taken to Isolation and given another opportunity to hand over the phone
- If they do so the phone will be released in the usual way
- If they still refuse to hand over the phone they will face additional sanctions (increased length of isolation, isolation at other schools or suspension).

College students are permitted access to their mobile phones and electronic devices within the College building only.

In some circumstances, supporting a student with their medical condition can involve the use of a mobile phone within the school building.

We will ensure that mobile phones and electronic device usage within educational experience externally on a school trip is not disrupted by the presence of mobile phones and will restrict their use.