

# Careers Provider Access Policy

## 2023/24



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Approved by	LGB & Jackie Nellis the Governor for Careers
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## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement**

All students in years 7 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For students of compulsory school age these encounters are mandatory and there will be a minimum of TWO encounters for students during the:**

- **'first key phase' - year 8 to 9**
- **'second key phase' - year 10 to 11**
- **'third key phase' - year 12 or 13** (mandatory for the school to put on but optional for students to attend).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

## **Meaningful provider encounters**

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using The Careers and Enterprise Company - [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

We ask each provider to offer the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer.

- Information about what careers those qualifications and apprenticeships can lead to.
- What learning or training with the provider is like.
- Answers to any questions from students.

### **Previous providers**

In 2022-23, the following local providers have visited the Academy as part of our careers programme to speak to our students:

- The University of Huddersfield
- The University of Bradford
- The University of Leeds
- Leeds Beckett University
- Leeds Trinity University
- Edge Hill University
- The University of Newcastle
- The University of Sheffield
- The University of Salford
- The University of Hull
- The University of York
- Kirklees College
- Bradford College

### **Destinations of our students**

In 2022 our year 11 students enrolled with a range of providers:

- 99% stayed in learning at the end of Year 11
- 56% progressed onto A levels at a College or Sixth Form College
- 37% progressed onto a full-time vocational programme
- 3% of Year 11 secured an apprenticeship

### **Top College/Sixth Form Destinations**

- Mirfield Sixth Form College
- Huddersfield New College
- Greenhead Head College
- Kirklees College

**Last year our year 13 pupils moved to range of providers in the local area after school:**

- 83% stayed in learning at the end of Year 13

- 74% (3%) progressed onto Higher Education (Russell Group University)
- 5% of Year 13 secured an apprenticeship
- 10% secured Full-time employment

### **Top University Destinations**

- The University of Huddersfield
- The University of Bradford
- Leeds Beckett University
- Manchester Metropolitan University
- York St John University

### **Previous employer / industry visits**

In 2022-23, the following local and national providers have visited the Academy as part of our careers programme to speak to our students:

- Buy It Direct
- CMS Vocational
- Sam Teale Productions
- The Transpennine Route Upgrade
- Calderdale & Kirklees Manufacturing Alliance
- HSBC Plc
- XYZ Law
- Huddersfield Town Foundation
- Royal Air Force
- Triton Construction
- UK Atomic Energy Authority
- Jay-Be Ltd
- Wilmott Dixon Construction
- Ramsdens Solicitors
- Open Law
- PSK Surveyors
- Trinity Childrens Centre

### **Previous external visits to providers / employers / industry**

In 2022-23, as part of our careers programme a range of students from different 'phases' have visited the following employers / providers:

- Oxford University
- Kirklees College
- Huddersfield University

- Leeds Beckett University

### **Management of provider access requests**

**Procedure-** A provider wishing to request access should contact Mr M Bowers, Independent Careers Advisor by email to [mbowers@themfg.co.uk](mailto:mbowers@themfg.co.uk) or telephone 01924 48366 or Vice Principal (Careers Leader) Miss V Chambers – [vchambers@themfg.co.uk](mailto:vchambers@themfg.co.uk)

### **Opportunities for access**

The school offers the six provider encounters **required by law** and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Providers should contact us to identify the most suitable opportunity / event to engage students.

### **Premises and facilities**

The school will make the main hall, studio theatre, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by Mr M Bowers, Careers Adviser. Access to the resources in the Careers Office is available to all students at lunch and break times.

### **Careers Calendar Overview – 2023-24**

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	Spotlight* Sessions  Record of Achievement Competition  THE MFG Careers Fair - Careers Fair tutorial sessions to inform and plan engagement questions for providers - carousel of stalls where students can speak to all providers individually	Spotlight* Sessions  National Careers Week Assemblies  National Apprenticeship Week Assemblies	Spotlight* Sessions
<b>Year 8</b>	Spotlight* Sessions  THE MFG Careers Fair - Careers Fair tutorial sessions to inform and plan engagement questions for providers - carousel of stalls where students can speak to all providers individually	Spotlight* Sessions  National Careers Week Assemblies  National Apprenticeship Week Assemblies	Spotlight* Sessions
<b>Year 9</b>	Spotlight* Sessions	Spotlight* Sessions	Spotlight* Sessions

	<p>Careers Tutorial Programme informing option choices</p> <p>THE MFG Careers Fair  - Careers Fair tutorial sessions to inform and plan engagement questions for providers  - carousel of stalls where students can speak to all providers individually</p>	<p>National Careers Week Assemblies</p> <p>National Apprenticeship Week Assemblies</p> <p>Careers Advisers support with One to one options meetings.</p> <p>Careers appointments at Parents Consultation Evening</p> <p>Careers stand at options evening to support students and parents/carers</p>	
<b>Year 10</b>	<p>Spotlight* Sessions</p> <p>THE MFG Careers Fair  - Careers Fair tutorial sessions to inform and plan engagement questions for providers  - carousel of stalls where students can speak to all providers individually</p>	<p>Spotlight* Sessions</p> <p>National Careers Week Assemblies</p> <p>National Apprenticeship Week Assemblies</p> <p>Careers appointments at Parents Consultation Evening</p> <p>One to one Meetings with Careers Advisers</p> <p>CV and Interview Tutorials</p> <p>Careers related Tutorial and Assembly Programme</p> <p>Oxford University visit for select students</p>	<p>Spotlight* Sessions</p> <p>Post 16 Progression days</p> <p>One to one Meetings with Careers Advisers</p> <p>Kirklees College Visit for select students</p> <p>Careers related Tutorial and Assembly Programme</p>
<b>Year 11</b>	<p>Spotlight* Sessions</p> <p>One to one Meetings with Careers Advisers</p> <p>Careers related Tutorial and Assembly Programme</p> <p>Access to college taster sessions</p> <p>Work Experience Placements</p> <p>THE MFG Careers Fair  - Careers Fair tutorial sessions to inform and plan engagement questions for providers  - carousel of stalls where students can speak to all providers individually</p>	<p>Spotlight* Sessions</p> <p>Mock Interviews with external employers</p> <p>Careers appointments at parent's consultation evening</p> <p>National Careers Week Assemblies</p> <p>National Apprenticeship Week Assemblies</p> <p>One to one Meetings with Careers Advisers</p> <p>Careers related Tutorial and Assembly Programme</p> <p>Post 16 Provider Open Evenings Promoted to students and parents</p> <p>Post 16 Applications and Interviews</p>	<p>Spotlight* Sessions</p> <p>One to one Meetings with Careers Advisers</p> <p>Confirmation of post 16 destinations of students</p> <p>Careers related Tutorial and Assembly Programme</p>

		Apprenticeship group work sessions offered	
<b>Year 12</b>	<p>Spotlight* Sessions</p> <p>Employability Project</p> <p>Careers Form Time Programme explores all routes available post 18</p> <p>THE MFG Careers Fair - Careers Fair tutorial sessions to inform and plan engagement questions for providers - carousel of stalls where students can speak to all providers individually</p> <p>Careers related Tutorial and Assembly Programme</p>	<p>Spotlight* Sessions</p> <p>Employability Project</p> <p>Mock Interviews</p> <p>National Careers Week Assemblies</p> <p>National Apprenticeship Week Assemblies</p> <p>Careers related Tutorial and Assembly Programme</p>	<p>Spotlight* Sessions</p> <p>Employability Project</p> <p>Post 18 Progression days</p> <p>Careers appointments at parent's consultation evening</p> <p>UCAS Convention trip</p> <p>Work Experience Placements</p> <p>Careers related Tutorial and Assembly Programme</p>
<b>Year 13</b>	<p>Spotlight* Sessions</p> <p>THE MFG Careers Fair - Careers Fair tutorial sessions to inform and plan engagement questions for providers - carousel of stalls where students can speak to all providers individually</p> <p>Employability Project</p> <p>One to one Meetings with Careers Advisers</p> <p>Careers related Tutorial and Assembly Programme</p>	<p>Spotlight* Sessions</p> <p>Employability Project</p> <p>Mock Interviews with external employers</p> <p>Careers appointments at parent's consultation evening</p> <p>National Careers Week Assemblies</p> <p>National Apprenticeship Week Assemblies</p> <p>One to one Meetings with Careers Advisers</p> <p>Careers related Tutorial and Assembly Programme</p> <p>Apprenticeship group work sessions offered.</p>	<p>Spotlight* Sessions</p> <p>Employability Project</p> <p>One to one Meetings with Careers Advisers</p> <p>Confirmation of post 18 destinations of students</p> <p>Careers related Tutorial and Assembly Programme</p>

and assemblies for local and national employers / providers to visit and present information to a range of targeted and self referred students and year groups.