

Free School Meals

Are you eligible for free school meals: Yes No

If No, and you think you may be eligible you can apply online at www.kirklees.gov.uk

College Expenses Claim

You are required to complete the below section to help us allocate the funding appropriately.

Bursary funding may be available to contribute in the following areas:

	Tick any applicable box	Office use only
Transport – Students must live over 2 miles from college to qualify		
College Lunch Meals		
Essential Field Trips		
Course Relevant Equipment, including text books and revision guides		
UCAS Fees		
Other		

Chosen Subject Courses

--	--	--	--

Does your course require a weekly work placement? Yes No

Bursary Groups

Which group are you applying for?

Priority 1:

If you are in care/a care leaver.

If you are in receipt of Income Support or Universal Credit in your own name.

If you are in receipt of Employment Support Allowance AND Disability Living Allowance or Personal Independence Payments in your own name.

Priority 2A: Students who received free school meals during their year 11 at school or who live in a household where the gross annual income is £16,190 or less, excluding benefits.

Priority 2B: Students who live in a household where the gross annual income is between £16,190 and £24,000 or less, excluding benefits.

Priority 3: A student who has an extreme financial problem and a short term and specific educational or independent living cost which cannot be met.

Appropriate evidence to show that the financial problem is extreme and short term. Household income evidence will be required as in Priority 2 above UNLESS you are already in receipt of a regular Bursary payment.

If you have applied under Priority 3, please detail below the reason you are applying for support.

--

PART B – to be filled in by parent/carer

The following questions relate to income into your household. This information will be treated as confidential for the purpose of this application.

If Yes to Free School Meals, you DO NOT need to provide any further financial information.

Does the student named above live with you at the address shown? Yes No

How many adults live at this address

Please give gross earned household annual income:

Evidence Required	TICK	Office use only
Final Tax Credit Award Notice 2023/2024 (all pages)		
Tax Credit Award Notice (TCAN) 2024/2025 (all pages)		
Child Tax Credit (Gross Annual Income less than £16,190)		
Council Tax bill with P60's and three months wage slips		
Self-employment accounts with your Council Tax bill		
Income related or means tested benefits. Pension Credits, IS, JSA, ESA		
Universal Credit last 3 months payment details		
Other		

Any other benefits, please state

Declaration

I have read and understood the Mirfield Sixth Form College eligibility criteria for the 16-19 Bursary Fund and have answered the application questions to the best of my knowledge.

I accept that if I have intentionally given any incorrect or misleading information, I shall be liable to repay any amount paid to me or on my behalf in full immediately.

I confirm that I will attend Mirfield Sixth Form College regularly. I am aware of the 92% attendance requirement for all subjects and the behaviour requirements as outlined in the Mirfield Sixth Form College Learning Agreement.

If attendance goes below 92% I understand my payments may stop.

If I give up my course before completion, I understand that I may be liable to repay any money paid to me or on my behalf.

I understand that whilst I am in receipt of Bursary Funds, it is my responsibility to immediately notify the Student Support Office of any changes in my circumstances.

I understand that all communication detailing my award will be sent to my college e-mail account.

I understand funding is limited per academic year and is allocated fairly, based on students' individual needs as per the 16-19 Bursary Funding Government Guidance.

I acknowledge that Mirfield Sixth Form College can hold and process the information contained within this application in line with The MFG Academies Trust Data Protection Policy.

Signed: _____ (student) Date: _____

Signed: _____ (parent/carer) Date: _____

OFFICE USE ONLY

Date application received:

Address on form is the same as Arbor Yes/No
If not, query with student.

Which benefits seen and checked by whom:

Final Tax Credit Award Notice 2023/2024

Tax Credit Award 2024-25

Child Tax Credit

Council Tax bill with P60's and three months wage slips

Self-employment accounts with your Council Tax bill

Income related or means tested benefits. Pension Credits, IS, JSA, ESA

Universal Credit last 3 months payment details

Other

Support approved: Yes/No

Priority 1

Priority 2A

Priority 2B

Priority 3

Not approved reason:

Appeal: